



AVIATION MANAGEMENT INTERNSHIP APPLICATION

Easterwood Airport Management EAM is a privately owned management company offering Aviation Management Internships to Junior and Seniors currently enrolled in college or university aviation related curriculums.

EAM Internships offer students pursuing careers in the field of Aviation Management a unique opportunity to learn many phases of Aviation Management, Operations, Security, and Marketing as well as possibly earning college credits in conjunction with an accredited college or university program. Interns can expect to work full or part time and be compensated as a seasonal, non-exempt, hourly employees. The Internship will be up to one college semester in length (Fall/Winter or Spring/Summer). Interns may assist various departments and receive broad exposure to State/Local and FAA policies and procedures for Airport Management, Operations, Security, company policy, procedures for Customer Service, Safety, Facility Management, Accounting, Finance, Human Resources, Marketing, and Environmental.

Applicants shall possess strong communication, organizational and computer skills with a solid comprehension of Microsoft Word and Excel, as well as the ability to quickly learn other software applications. Interns shall provide their own transportation, meals and housing. The applicant must pass a pre-employment drug screening and background check as well successful completion of all other applicable EAM pre-hire requirements. EAM Internship Program is meant to develop and promote interest in aviation related careers and to enhance the quality of an individual's educational experience. Selection as an intern with EAM does not guarantee any continuation of employment with the company beyond the initial internship term.



Application Requirements Are As Follows:

- Applicant must be a College/University Junior or Senior by the time the internship begins
- Degree curriculum related to aviation or tourism development
- Applicant must possess a 3.0 GPA or better
- Possess and maintain a valid state class C driver's license
- Authorized to work in the US
- Fluent in English language
- Ability to perform service task outdoors and medium lifting

Completed Application Shall Be Accomplished By The Following:

- Cover letter discussing your interest in the program, what you can contribute and what you hope to gain from the internship.
- A short essay describing the applicants aviation background, current aviation status and future goals within the aviation industry.
- A letter of professional recommendation from an academic or job related reference.
- Interview with EAM representative
- A current resume.



Other Pertinent Information:

- 1) List any aviation community service organizations or events with which you have been associated including offices held and duration of affiliation.

- 2) Include additional information that you feel should be taken into consideration regarding your qualification for the internship.

Certification Statement:

I attest that the above information is true and accurate and I understand that any information found to be false or inaccurate may disqualify me from consideration. I agree to allow my name and photograph to be used in any publicity regarding the Internship Program.

Signature

Date

Please send completed application to: CLL-ADMIN@ASTIN.US or Fax (979) 775-9907