

**Invitation to Bid
Easterwood Airport
Designa Parking Revenue Control System**

Sealed bids for a Designa Parking Revenue Control system will be received by Joshua Abramson, Airport Manager, at the Airport Administrative Building at 1 McKenzie Terminal Blvd., Suite 112, College Station, TX 77845 until 4:00 p.m. on October 25, 2017, at which time they will be publicly opened and read aloud at the Airport Terminal Conference Room at 1 McKenzie Terminal Blvd., Rm 215, College Station, TX 77845

Details and description can be obtained by calling 979-775-9900 or downloading the bid packed located at info.flyeasterwood.com

The Easterwood Airport Management (EAM) reserves the right to reject any and all bids and to waive any and all informalities in the best interest of Easterwood Airport.

1 McKenzie Terminal Blvd., Suite 112
College Station, TX 77845
By: Joshua Abramson
Title: Airport Manager
September 21, 2017

**Invitation to Bid
Easterwood Airport
Designa Parking Revenue Control System**

(EAM) at Easterwood Airport of College Station, TX is seeking sealed bids on surplus parking control system equipment.

Date Published: September 25, 2017

Bidding Period Closing Date and Hour: October 25, 2017, 4:00 p.m.

Sealed Bid Opening Date and Hour: October 26, 2017, 4:00 p.m.

Bid submissions are to be addressed and delivered to:

Easterwood Airport Management
1 McKenzie Terminal Blvd., Suite 112
College Station, TX 77845

Please review the attached Terms and Conditions pertaining to the submission of this bid. Please pay particular attention to Item 1 of the Terms and Conditions. This item specifies how the bid envelopes are to be identified to prevent inadvertent or premature opening of sealed bids. Your compliance will ensure consideration of your bid by the awarding body. Late bids will not be considered.

Included in this packet is a Non-Collusion Affidavit which must be signed and submitted as part of the bid.

This packet contains:

1. Invitation to Bid
2. Terms and Conditions for Bidding
3. Specifications
4. Bid Identification Label
5. Bid Form and Affidavit for Competitive Bid

Sale of Surplus Equipment and/or Vehicle(s)
Terms and Conditions

Terms and Conditions of Sale: The sale of EAM's equipment and/or vehicle(s) is an "As-Is, Where-Is" condition, with all faults and without warranty. The description of the equipment and/or vehicles offered for sale has been compiled from data available but there is no guarantee or warranty on the part of the EAM as to condition, description or quality of the equipment and/or vehicle(s). EAM reserves the right to withdraw any equipment and/or vehicle(s) being offered for sale up until the time the sale of the item is awarded. All costs associated with the sale of the equipment and/or vehicle(s), including but not limited to loading, freight, insurance, shipping of equipment and/or vehicle(s) and taxes are the successful Bidder's responsibility. The sale of equipment and/or vehicles will be to the highest responsive and responsible Bidder. There shall be no refunds or adjustments on the successful Bidder's price. All sales are final.

Errors and Omissions: The EAM is not responsible for any omissions or errors in the description of the equipment offered for sale. It shall be the Bidder's responsibility to inspect and satisfy himself/herself as to the details and conditions of equipment and/or vehicles) offered. Inspection: EAM shall have the equipment available for inspection by appointment. Bidders may call 979-775-9900 to schedule an appointment.

Bids: Bids submitted shall remain firm for a period of twenty-one (21) days following the closing date of bids. ENVELOPES MUST BE SEALED AND HAVE "SURPLUS PARKING EQUIPMENT" CLEARLY MARKED ON THE ENVELOPE. EAM reserves the right to advertise for new bids if, in the judgment of EAM, the best interest of the Authority will be promoted thereby. Successful Bidder will be notified no later than 21 days following bid opening.

Award of Sale Item: The Buyer agrees that a legally binding contract is created between EAM and the Bidder at the time the bid is accepted by the Authority.

Removal: All items must be removed within 14 calendar days from the time and date of issuance of the Notice of Award. Purchases will be released only upon receipt of payment as specified. Successful Bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated in the Notice of Award. Property may be removed between the hours of 8:00 AM and 4:00 PM, Monday through Friday, excluding legal holidays. The Bidder will make all arrangements and perform all work necessary, including packing, loading and transportation of their items. Under no circumstances will Bid-Assets staff or Seller assume responsibility for packing, loading or shipping. Items not retrieved by the buyer during the removal period will be considered forfeited without refund.

Payment Terms: Upon successful bid of the equipment and/or vehicle(s), the successful Bidder shall pay by Cashier's Check or Money Order, made payable to Easterwood Airport Management. Payments are accepted at the Easter Airport Administration Office located at: 1 McKenzie Terminal Blvd., Suite 112, College Station, TX 77845

Indemnification: Buyers agree to indemnify and hold harmless EAM for any and all damages, claims, or liability of any nature or kind in the sale of, or the buyer's use of, the property.

Liability: The successful Bidder shall assume all liability for the equipment after the award is made and EAM is not responsible for any loss or damage to the equipment upon sale. The equipment shall not be removed from the possession of EAM prior to full payment.

Acceptance of Terms and Conditions: By submitting a sealed bid, the Bidder agrees that they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, if the bid is accepted, by the dates and times specified.

SPECIFICATIONS FOR SURPLUS EQUIPMENT

1. (2) Designa IN+ Ticketing Machine: 1 has a cracked plastic faceplate
Original Purchase Price on 2-6-15 was \$29,056.00
2. (2) Designa OUT+ Ticket Reader/ Payment Machine: 1 has a cracked plastic faceplate
Original Purchase Price on 2-6-15 was \$29,128.00
3. (1) Designa MC120 Pay on Foot Station
Original Purchase Price on 2-6-15 was \$40,310.00 + Cash Option for POF \$5,237.00
4. (2) Abacus Barrier Gates
Original Purchase Price on 2-6-15 was \$6,838.00







BID IDENTIFICATION LABEL

NOTICE TO ALL BIDDERS: A label has been provided to properly identify your bid. Place the bid in a sealed envelope, type the name and address of the bidder on the label and affix the label to the front of the envelope.

The Airport Administration office is open from 8:00 a.m. - 5:00 p.m., Monday through Friday. If you are hand delivering a proposal, a Purchasing representative will be available to time/date stamp your submittal during these hours.

Cut out the label below and attach it to your envelope.

Sealed Bid – DO NOT OPEN	Sealed Bid – DO NOT OPEN
<p>Bid Title: “Designa Parking Revenue Control Equipment”</p> <p>Bid No.: NA</p> <p>Bid Opening: October 19th, 2017, 4:00 p.m.</p> <p>From: _____</p> <p>Address: _____</p> <p>_____</p> <p>Deliver To: Easterwood Airport Management 1 McKenzie Terminal Blvd., Suite 112 College Station, TX 77845</p> <p style="text-align: center;">Sealed Bid – DO NOT OPEN Sealed Bid – DO NOT OPEN</p>	

BID FORM
INVITATION FOR SEALED BID FOR
DESIGNA PARKING REVENUE CONTROL EQUIPMENT

FOB Point, in terms of loss or damage, is destination
All freight, delivery and fees are to be included in the price of the goods

DATE AND TIME OF OPENING:

Bid Price for Designa Parking Revenue Control Equipment	\$
Total Price	\$

The undersigned acknowledges receipt of the following Addenda. (Give number and date of each):

Payment must be made by Cashier's Check OR Money Order prior to taking possession of the equipment. Winning Buyer will pick up the Designa Parking Revenue Control Equipment @ 1770 George Bush Dr. W., College Station, TX 77845

Comments:

Name of Bidder: _____, of lawful age, being first duly sworn, on oath says
Print or Type Name of Authorized Bidder

that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any EAM official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any EAM official concerning exchange of money or other thing of value for special consideration in letting of a contract.

SIGNATURE OF AUTHORIZED BIDDER

Phone Number: _____

Date: _____