

EASTERWOOD FIELD EMERGENCY CONTINGENCY PLAN

Easterwood Field has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to CLL-OPS@astin.us. Easterwood Field is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, Easterwood Field will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Easterwood Field has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 979-775-9920 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- 1) Total commercial aircraft parking (scheduled and diverted) is limited to two (2) gate positions and up to four (4) additional hardstand positions, depending on the size of the aircraft.
- 2) There are three (3) sets of regional jet stairs that can be used in hardstand positions. One (1) set of mobile stairs (for use on larger aircraft up to B757) can only be operated by trained/qualified airport personnel and may not be available during certain hours of the day/night.
- 3) There is no "pushback" capability at Easterwood Field.
- 4) Airport/FBO staffing is limited. Airport is attended 1200-0400Z.
- 5) The airport is CLOSED to unscheduled air carrier operations with more than thirty (30) passenger seats except 24 hours PPR.
- 6) The airport maintains a maximum of 85,000 gallons of Jet-A fuel but cannot guarantee any minimum amount of fuel on hand.
- 7) The airport secure holding area has 136 passenger seats, minimal restroom facilities, and limited food and beverage offerings.

We have noted these constraints in Easterwood Field's Airport/Facility Directory record. During diversion events, Easterwood Field notifies tenant air carriers and Air Traffic Control directly regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

Airport Information

Name of Airport: Easterwood Field

Name and title of person preparing the plan: Kevin Davis

Preparer contact number: 979-775-9901

Preparer contact e-mail: kdavis@easterwoodairport.com

Date of submission of plan: July 2024

Airport Category: Large Hub Medium Hub Small Hub Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Operations Manager at 979-775-9920 or CLL-OPS@astin.us for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

Easterwood Field has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at Easterwood Field are under common use gate agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable. Aircraft too large for the gates will need to deplane passengers from hardstand parking positions on the commercial terminal ramp.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

Easterwood Field does not have international passenger processing facilities. We can coordinate with United States Customs and Border Protection located in Houston, Texas to provide passenger processing for a diverted international flight if needed. We can also coordinate with local Transportation Security Administration officials and local law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we can coordinate with Houston CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Emergency Contingency Plan

Easterwood Field will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (info.easterwoodairport.com)
- Providing notice of the availability of the plan on the airport's social media accounts.
- Posting signs in conspicuous locations in the terminals.
- Advertising the availability of the plan in local newspapers of record.